

BUTLER COUNTY BOARD OF COMMISSIONERS
Agenda-Setting Meeting
Wednesday, June 6, 2018
10:00 a.m.

MINUTES

PRESENT:

Chairman Leslie Osche	Candace Graff, Court Administrator
Commissioner Kimberly Geyer	Kevin Gray, Planning
Commissioner Kevin Boozel	Beth Herold, Area Agency on Aging
Scott Andrejchak, Chief Clerk	Ben Holland, Controller
Michael English, County Solicitor	Tom Holman, Court Administration
Lori Altman, Human Resources	Sheryl Kelly, Farmland/Recycling
Joyce Ainsworth, Human Services	Lori Shah, Administrative Asst.
Steve Bicehouse, Emergency Services	Michael Slupe, Sheriff
Ann Brown, Human Services	Maria Thomas, Recording Admin. Asst
Billie Jo Edwards, Area Agency on Aging	Jim Venturini, Information Technology
Amanda Feltenberger, Human Services	Lance Welliver, Parks & Recreation
Rich Goldinger, District Attorney	
Mark Gordon, Planning & Economic Development	

CALL MEETING TO ORDER

The regular public agenda-setting meeting of the Butler County Board of Commissioners was called to order by Chairman Leslie Osche at 10:02 a.m. on Wednesday, June 6, 2018, in the Public Meeting Room.

MOMENT OF SILENT PRAYER/PLEDGE OF ALLEGIANCE

A moment of silent prayer was observed, followed by the Pledge of Allegiance.

PUBLIC COMMENT

None.

WILL REQUEST APPROVAL OF MINUTES

- Approval to amend Public Meeting Minutes of February 21, 2018 under Emergency Services Item D (1) to reflect credit amount of \$130,232.60.
- May 17, 2018, Agenda-Setting Meeting
- May 23, 2018, Public Meeting

PROCLAMATIONS AND PRESENTATIONS

- Diary Month – June, 2018
- Sheriff's Office Recognition

OLD BUSINESS

None.

NEW BUSINESS

A. District Attorney

1. District Attorney Rich Goldinger will request approval to apply for DUI grant. He explained this is a two-year grant in the total amount of \$50,000.
2. District Attorney Goldinger requested ratification of Pass Through Contract Agreement with Victim Outreach Intervention Center (VOICe) for sum not to exceed \$62,000, with authorization for Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

B. Emergency Services

1. Steve Bicehouse will request approval of Resolution No 2018-12 Authorizing the Allocation of Funds for the Purpose of Radio Equipment, and authorizing and Empowering the Board of Commissioners, Chief Clerk and the Solicitor to Prepare and Execute Any and All Documents Necessary for the Aforementioned Purpose and to Act on Behalf of the County as Necessary in all Matters Related Thereto.
2. Mr. Bicehouse requested approval of \$4837 quote from Crown Castle allowing them to pull fiber from the State Shelter at Moraine to County shelter for radio backhaul over the ESInet.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

3. Mr. Bicehouse requested approval of Service Agreement with Consolidated Communications that outlines the previously approved lease, with authorization for Chairman to sign.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

The following item was added to today's agenda:

4. Mr. Bicehouse requested approval of Change Order #5 for increase of \$11,293 for steel for 6-points tower.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

C. Human Services

1. Ann Brown will request approval of Resolution 2018-15 authorizing application submission for 2018 Emergency Solutions Grant to The Department of Community and Economic Development, with authorization for Chairman to sign all necessary forms included with final application. Butler County will be applying for funding to support homeless prevention and rapid re-housing services

to be provided by Catholic Charities, in addition to funding on behalf of VOICE for renovations to their emergency shelter facilities.

D. Human Services – Children & Youth

1. Ann Brown requested approval of contract amendments with Crossroads Group Home to include the following rates:

-Intensive Supervision – October – December 2017	\$700 per diem
-Intensive Supervision – January – February 2018	\$650 per diem

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

E. Human Services – Area Agency on Aging

1. Billie Jo Edwards will request approval of Professional Service Agreement with Butler YMCA for Health & Wellness Fitness Classes & Supplies/Sponsored Memberships for July 1, 2018 to June 30, 2019 with terms of the agreement as follows:

- \$54.80 per class fee which covers all costs and supplies for classes
- \$500.00 maximum monthly amount for sponsored memberships

2. Ms. Edwards will request approval of the following contracts:

- a. BeHome Partners, Inc.
- b. Nonprofit Development Corporation Inc.
- c. Concordia Telecaregivers d/b/a Concordia Private Care
- d. Hamley Corporation, Right at Home
- e. Cambridge Home Health Care, Inc./Private
- f. Anova Health Care Services Inc.
- g. Helping Hands Home Care Services Inc.
- h. Stay at Home Quality Care LLC
- i. Concordia Telecaregivers d/b/a Concordia Private Care
- j. ConnectAmerica.com LLC
- k. BeHome Partners, Inc.
- l. The Nutrition Group d/b/a Pittsburgh Companies North Inc.
- m. The Nutrition Group d/b/a Pittsburgh Companies North Inc. (new contract)
- n. Life Butler County
- o. Passavant Retirement and Health Center

The following item was added to today's agenda:

3. Ms. Edwards will request approval to renew the Title XIX Medicaid Waiver Grant Agreement with the PA Department of Aging. This Agreement will run from 7/1/2018 to 6/30/2019.

F. Information Technology

1. Jim Venturini will request approval of Contract with A2U to upgrade County's Enterprise Firewalls and replace the existing Microsoft Threat Management Gateway, with authorization for Chairman to sign. Total upgrade cost is \$41,103.49.

G. Parks

1. Lance Welliver will request approval of agreement with Gannett Fleming Inc. (design consultant) for the Connoquenessing Borough Park Trail Projects.

2. Mr. Welliver will request approval of agreement with Herbert, Rowland and Grubic, Inc. (design consultant) for the Petrolia Borough Park Comfort Station Project.

H. Planning -- Bridges

1. Kevin Gray will request approval of agreement with Franklin Township to do repairs to culvert on Old 422, pending approval of County Solicitor.

I. Planning – Community Development

1. Sheryl Kelly will request approval to submit 2018-2019 State Food Purchase Program Plan/Contract Option Participation Statement to the PA Department of Agriculture (PDA).
2. Ms. Kelly will request approval of Agreement with Alliance for Non-Profit Resources (ANR) to temporarily lease the existing warehouse space at Motor Pool beginning July 1, 2018 in order to operate Butler County's food distribution program.
3. Ms. Kelly will request approval of Agreement with Alliance for Non-Profit Resources (ANR) to lease the existing equipment currently located at Motor Pool beginning July 1, 2018 for use in the operation of Butler County's food distribution program.

J. Planning – Economic Development

1. Mark Gordon requested approval to proceed with Request for Proposals for Environmental Consultant for Community-Wide Brownfield Assessment. Mr. Gordon explained this is for phase 1 and 2 assessments of environmental impacts.

Commissioner Boozel made the motion; seconded by Commissioner Geyer. The motion carried unanimously.

K. Recycling and Waste Management

1. Sheryl Kelly requested approval and signature of Section 901-B Household Hazardous Waste Education Grant to reimburse the County and interested Butler County municipalities for advertising, etc. for hazardous waste collection programs with reimbursement amount not to exceed \$16,800.00.

Commissioner Geyer made the motion; seconded by Commissioner Boozel. The motion carried unanimously.

The following item was added to today's agenda:

L. Sheriff's Office

1. Sheriff Michael Slupe will request approval of Agreement with Butler Farm Show Inc. for Farm Show coverage.

M. Commissioners

1. Chief Clerk Scott Andrejchak will request approval of contract with Maximus for 2018-20.

CONFERENCE TIME WITH MEDIA

There was no media present.

PUBLIC COMMENT ON GENERAL ITEMS

None.

ADJOURNMENT

There being no further business, Chairman Osche called for a motion to adjourn. Commissioner Boozel made the motion, seconded by Commissioner Geyer. The motion carried. The meeting adjourned at 10:31 a.m.

Respectfully submitted,

Maria Thomas
Recording Administrative Assistant
Date Approved: July 18, 2018

BUTLER COUNTY COMMISSIONERS' MEETING SCHEDULE:

NEXT PUBLIC MEETING:	Wednesday, June 27, 2018 at 10AM Public Meeting Room, 1st Floor
NEXT AGENDA-SETTING MEETING:	Wednesday, July 11, 2018 at 10AM Public Meeting Room, 1st Floor
FUTURE MEETING:	Wednesday, July 18, 2018 Public Meeting Thursday, August 9, 2018 Agenda-Setting Meeting Wednesday, August 15, 2018 Agenda-Setting Meeting

The purpose of the agenda-setting meeting is to discuss matters of importance which may come before the Board of Commissioners for official action at the following public meeting. The attachments and documents for the agenda-setting meeting are subject to change before the time of official action or adoption.